

MINNESOTA BOARD OF PSYCHOLOGY
Minutes of the 475th Meeting
November 20, 2015

Members Present: S. Fischer, R. David, A. Versland, A. Williams-Wengerd, J. Robbins, R. Boughton, P. Stankovitch, C. Stiles, J. Leichter, D. Fisher.

Members Absent: None.

Others Present: L. Campero, Asst. Executive Director; H. Anderson, Assistant Attorney General.

Board Chair, S. Fischer, called the meeting to order at 08:59 a.m., in the conference room of the Minnesota Board of Psychology at 2829 University Ave. SE., Ste. 320, Minneapolis, Minnesota.

EXECUTIVE SESSION

The Board convened in its quasi-judicial function to consider the following matters:

A hearing in the matter of a licensee of the Board.

An Order of Unconditional License in the matter of the license of Michael Kogan-White, MA, LP, LP2974. The Order was approved and adopted by the Board.

An Order of Unconditional and Unlimited License in the matter of the license of Robert Wilson, Ph.D., LP, LP0869. The Order was approved and adopted by the Board.

PUBLIC SESSION

1. Adoption of the tentative agenda

Board Chair, S. Fischer, requested the adoption of the tentative agenda by the full board.

R. Boughton moved, seconded by C. Stiles, to approve the Agenda of the November 20, 2015 Board meeting. Voting "aye": R. David, A. Versland, A. Williams-Wengerd, J. Robbins, R. Boughton, P. Stankovitch, C. Stiles, J. Leichter, D. Fisher. Voting "nay": none. Abstentions: S. Fischer. There being nine "ayes" and no "nays" the motion carried.

2. Approval of the October 30, 2015 Minutes

R. Boughton moved, seconded by C. Stiles, to approve the minutes of the October 30, 2015 Board Meeting. Voting "aye": R. David, A. Versland, A. Williams-Wengerd, J.

Robbins, R. Boughton, P. Stankovitch, C. Stiles, J. Leichter, D. Fisher. Voting “nay”: none. Abstentions: S. Fischer. There being nine “ayes” and no “nays” the motion carried.

3. Consent Agenda

The following items were presented for approval under the consent agenda:

a. Licensure Report

Licensed Psychologists:

Under its delegated authority Board Staff approved the following applicants for Licensure:

LP #	NAME
LP5943	Kristin Jacobs, Psy.D., LP
LP5944	Joseph Bennet, Psy.D, LP
LP5945	Julene Nolan, Psy.D., LP
LP5946	Abigail Hughes-Scalise, Ph.D., LP
LP5947	Lynette Hamilton, Psy.D, LP
LP5948	Jodi Pendroy, Psy.D., LP
LP5949	Donald Bernovich, II, Psy.D., LP
LP5950	Mary Helmin, Psy.D., LP
LP5951	Stephanie Bass, Psy.D., LP
LP5952	Aimee Custer, Psy.D., LP
LP5953	Michael Peterson, Ph.D., LP
LP5954	Ruth Swartwood, Ph.D., LP
LP5955	Kimberly Sommers, Psy.D., LP
LP5956	Adam Gierok, Psy.D., LP
LP5957	Ju-Ping Huang, Ph.D., LP

Examination for Professional Practice in Psychology (EPPP):

Under its delegated authority Board Staff approved the following applicants for admission to the Examination for Professional Practice in Psychology (EPPP).

Name
Kim Hwang, Psy.D.
Morgan Cusack, Psy.D.
Sarah Ahlfs-Dunn, Ph.D.
Johanna Thompson-Hollands, Ph.D.
Cindi Brockhaus, Psy.D.
Karen Urban, Psy.D.

Bibi Neuman, Psy.D.
Willie Winston, III, Ph.D.

Professional Responsibility Examination (PRE):

Under its delegated authority Board Staff approved the following applicants for admission to the Examination for Professional Responsibility Examination (PRE).

Name
Princess Osei-Bonsu, Ph.D.
Amy Gimbel, Psy.D.
Joshua Sabin, Psy.D.
Gretchen Scheidel, Ph.D.
Teri Clayton, Psy.D.
Julie Rabb, Psy.D.
Jancia Edwards, Psy.D.
Kathleen Flanagan, Psy.D.
Kati Klitzke, Psy.D.
Mary Melton, Ph.D.

b. Board Terminations:

The following licensees failed to renew their license upon expiration. Licensees were notified in accordance to Minnesota Rules, section 7200.3510, subpart 1.

LP #	NAME	EXPIRE DATE
3700	Mary Amundsen, MS, LP	08/31/2015
3702	Kathleen Arola, MA, LP	08/31/2015
3722	Jane Howard, M.S.ED., LP	08/31/2015
0050	Marlow Smaby Ph.D., LP	08/31/2015

Continuing Education (CE) Variance Report:

Under its delegated authority board staff approved the following six-month continuing education variances for the following licensees pursuant to Minnesota Rules 7200.3860(D).

LP #	Name
LP0329	Mark Justic
LP0167	Gary Krupp
LP0216	Jay Wilimek
LP2935	Mark Hansen
LP3350	Catherine Lally
LP4144	Nancy Michael
LP0104	Dennis Andersen

HPSP Report:

Board members reviewed the monthly HPSP Report. Executive Director, A. Barnes, presented HPSP's strategic plan.

Compliance Report:

Under its delegated authority, the Complaint Resolution Committee entered into an Agreement for Corrective Action in the matter of the license of Jonathan C. Hoistad, Ph.D., LP, LP1788, for violation of rules regarding report writing. Remedy requirements for the Agreement include: Professional consultation, with reports from the licensee and the consultant.

R. Boughton moved, seconded by C. Stiles, to approve the consent agenda of the November 20, 2015 Board Meeting. Voting "aye": R. David, A. Versland, A. Williams-Wengerd, J. Robbins, R. Boughton, P. Stankovitch, C. Stiles, J. Leichter, D. Fisher. Voting "nay": none. Abstentions: S. Fischer. There being nine "ayes" and no "nays" the motion carried.

4. Criminal Background Check Presentation

Criminal Background Check (CBC) Program Director, Sean McCarthy, delivered a presentation to the Board about the CBC Program, its processes, and policies to safeguard personal data confidentiality.

5. Rules Committee Report

The Board continues to receive and respond to comments on the proposed rules.

After the Request for Comments the Rules Committee will meet January 22, 2016 to discuss and consider the Responses to the Request for Comments.

Following any discussion and/or modifications, the Statement of Need and Reasonableness (SONAR) will be drafted, and a Notice of Intent to Adopt will be published.

6. Administrative Committee Report

The Administrative Committee met following the Board meeting and discussed grievance updates, budget, ED Performance Evaluation, and delegated authority audit.

7. Executive Director Report

Asst. Executive Director, L. Campero, provided a quarterly budget update to the Board.

8. FARB Trip Authorization – Regulatory Law Seminar

Review and approve the travel budget not to exceed \$2,791.00 requested for the Executive Director to attend the Federation of Association of Regulatory Boards (FARB), Regulatory Law Seminar (RLS) on October 1-4, 2015.

The Executive Director attended the FARB RLS from October 1-4, 2015 in Denver, Colorado.

R. Boughton moved, seconded by A. Williams-Wengerd, to approve the travel authorization request for the Executive Director's attendance at FARB's Regulatory Law Seminar (RLS) on October 1-4, 2015. Voting "aye": R. David, A. Versland, A. Williams-Wengerd, J. Robbins, R. Boughton, P. Stankovitch, C. Stiles, J. Leichter, D. Fisher. Voting "nay": none. Abstentions: S. Fischer. There being nine "ayes" and no "nays" the motion carried.

9. FARB Trip Authorization – Forum

The Board considered the request of the Executive Director to present at the 2016 FARB Forum and to attend the FARB Forum as a professional development activity on January 28-31, 2016 as noted on the Authorization for Travel in an amount not to exceed \$1,500.00 along with a request for Special Expenses for attendance at the 2016 FARB Forum in the amount not to exceed \$1,500.00 as noted on the Request for Approval of Special Expenses.

C. Stiles moved, seconded by D. Fisher, to approve the travel authorization request for the Executive Director's attendance at FARB's Regulatory Law Seminar (RLS) on October 1-4, 2015. Voting "aye": R. David, A. Versland, A. Williams-Wengerd, J. Robbins, R. Boughton, P. Stankovitch, C. Stiles, J. Leichter, D. Fisher. Voting "nay": none. Abstentions: S. Fischer. There being nine "ayes" and no "nays" the motion carried.

10. CE Variance Request

The Board considered a CE Variance request from a licensee for a second 6-month time limited variance to complete continuing education credits as noted in the request.

P. Stankovitch moved, seconded by J. Robbins, to approve the CE Variance Request. Voting "aye": R. David, A. Versland, A. Williams-Wengerd, J. Robbins, R. Boughton, P. Stankovitch, C. Stiles, J. Leichter, D. Fisher. Voting "nay": none. Abstentions: S. Fischer. There being nine "ayes" and no "nays" the motion carried.

11. Adjournment

Board Chair, S. Fischer, adjourned the meeting at 12:32 p.m.

Respectfully submitted,

Amelia Versland, Ph.D., LP
Board Secretary